



**Carbon Valley Academy Board of Directors Meeting Minutes  
Regular Meeting Monday March 3rd, 2008  
7:00 p.m. (Harvard Room) Carbon Valley Academy**

**Call to Order:** 7:08 PM by M. Harper (VP)

**Roll Call:** M. Harper (VP), J. Mohr (Secretary), M. Miller (Treasurer), S. Ramsaur (Director). Also present: T. Carey (CEO), P. Trautwein (6-12 Principal), B. Wilson (Operations Manager), Dr. K. Wright (Consultant), C. Auer (K-5 Principal)(in attendance 8 p.m. – 8:30 p.m.), staff and parents

**Pledge of Allegiance** - Led by Kindergarten

**Additions to the Agenda:** None

**Public Comment** - This portion of the Agenda is provided to allow members of the audience to provide comments to the CVA Board on items that are not being considered on the current Agenda. Please sign in and the President will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

- a) Sabrina McDaniel CVA Relay for Life team fundraising ideas.

**Correspondence & Recognitions**

- a) New employees, Jim Rich (Maintenance) , Dr. Murphy (Admin Staff) , Monica Kalina (Spanish Teacher), Franky Kelt (Instructional Assistant)
- b) 3rd Grade Project - Mrs. Biggs
- c) Golf Tournament- Ehren Koelsch

**Consent Agenda** — Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- a) Meeting minutes, regular meeting February 4<sup>th</sup> 2008 and January 14<sup>th</sup> 2008
- b) Ratify election dates as May 19<sup>th</sup> & 20<sup>th</sup> 2008

Motion to accept: J. Mohr, Seconded by: S. Ramsaur Vote For: M Harper, J. Mohr, M. Miller, and S. Ramsaur. Against: None Motion carried

## **Staff & Consultant Reports**

- a) CEO - Tony Carey (*See Attached*)
- b) Elementary - Principal Auer (*See Attached*)
- c) Secondary - Principal Trautwein (*See Attached*)
- d) Operations - Brandi Wilson (*See Attached*)
- e) SchoolStart - Dr. Ken Wright
  - a. CEO Position description
  - b. Performance Based Salary & Benefits Systems
  - c. Goals for 2008 / 2009

## **Discussion Agenda**

- a) Lottery frequency

*Motion made to amend the CVA Lottery Policy until the end of the 2007 / 2008 School Year to Monthly. The requirement to attend an informational meeting remains. Motion by J. Mohr, Seconded by: M. Miller Vote For: M Harper, M. Miller, J. Mohr, and S. Ramsaur. Against: None Motion carried*

*Recess 7:48 PM to 7:55 PM*

- b) Appointment of expulsion hearing officer

*The issue of who would be the CVA Expulsion Hearing Officer was re-visited. Motion made to have the CVA BOD serve as the CVA Expulsion Hearing Officer by S. Ramsaur, Seconded by: M. Miller Vote For: M Harper, M. Miller, and S. Ramsaur. Against: J. Mohr, Motion carried*

## **Action Agenda**

- a) CEO Position description

*Motion to adopt the CEO Position Description as shown as the Draft Dated 2/4/2008. Motion by J. Mohr, Seconded by: M. Miller Vote For: M Harper, M. Miller, J. Mohr, and S. Ramsaur. Against: None Motion carried*

## **Director and Committee Reports**

- a) Nominating committee

*Informational Meetings scheduled on March 4, 2008.*

*Notices will go out prior to April 1, 2008.*

*Packages due to the Nominating Committee by April 23, 2008.*

*Nominating Committee will evaluate and be prepared to discuss with the BOD on May 5, 2008.*

*May 5, 2008 will be a Work Session with the Nominating Committee and BOD.*

*At the May 5, 2008 BOD Meeting the BOD will vote on the Proposed Slate.*

*A Meet the Candidate Night will be scheduled for mid May.*

*Election Days are May 19 & 20, 2008*

- b) Discussion was held concerning Sabrina McDaniel -- CVA Relay for Life team fundraising ideas. The BOD directed staff to contact Ms. McDaniel and ask for more specific plans that are further outside the normal school day and where CVA traits, skills, and values are utilized.*

**Executive Session** – None

**Adjourn:** *8:40 PM Motion by S. Ramsaur, Seconded by M. Miller. Vote For: M Harper, M. Miller, J. Mohr, and S. Ramsaur. Against: None Motion carried*