



Carbon Valley Academy Board of Directors  
Regular Meeting Monday November 16, 2009  
7:00 pm (Library) Carbon Valley Academy

**Call to Order-**

The meeting was called to order at 7:05 P.M.

**Board Members** ~S. Ramsaur (P) absent, J. Davis (VP), J. Felix (D) S. Jarrett (T) absent, M. Ingino(S)

**Administrative Staff Present**~T. Carey (ED), J. Percy (Elementary Principal), P. Trautwein (Secondary Principal), B. Wilson (Oper. Mgr.)

**Pledge of Allegiance-** Led by Preschool

**Additions to the Agenda-**None

**Public Comment-** This portion of the Agenda is provided to allow members of the audience to provide comments to the CVA Board on items that are not being considered on the current Agenda. Please sign in and the President will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

**Correspondence & Recognitions**

- **Character Trait of the Month Awards**-K-Blayke Reyburn, 1<sup>st</sup>-Hunter Jennings, 2<sup>nd</sup>-Kyle Sewczak, 3<sup>rd</sup>-Elizabeth Felix, 4<sup>th</sup>-Hannah Davis, 5<sup>th</sup>-Conrad Burgesser.
- **Mike Schiers-SVUSD Board Member-** SVUSD has added one new Board member. The new high school should be open by Fall 2012.
- **New Employees-**None

**Consent Agenda** – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board Member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- a) Meeting minutes regular meeting September 21<sup>st</sup>, 2009
- b) Approval of Monitoring Report 202
- c) Approval of Monitoring Report 203
- d) Director term renewal, JaNean Davis
- e) Director term renewal, John Felix
- f) Cancellation of December meeting

Motion made by: M. Ingino. Second by: J. Davis. Approved by unanimous consent.



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**Staff & Consultant Reports**

- a) Elementary-Principal Pearcy
  - a. Notable Events-Parent/teacher conferences were held with 98% of parents attending. Specials teachers were located in the lobby where they were able to talk with parents and advertise after school programs they were hosting.
  - b. Educational Matters-K-3<sup>rd</sup> grade teachers and literacy specialist received training in Reading Street which is the new reading program we implemented in K-2<sup>nd</sup> grade this year. The training was extremely helpful. Next year we will plan on using Reading Street in 3<sup>rd</sup> grade and then in consecutive years 4<sup>th</sup> and 5<sup>th</sup> grades. This year teachers are required to turn lessons plans into administration weekly. These must be tied to state standards in the areas of reading/language arts and math.
- b) Secondary – Paul Trautwein
  - a. Notable Events- During August and September we recognize students who demonstrate the character trait Respect. 6<sup>th</sup>-Tanner Zurfluh, 7<sup>th</sup>-Antonio Knutson, 8<sup>th</sup>-Jacob Warboys, 9<sup>th</sup>-Morgan Clark, 10<sup>th</sup>-Helen O'Connor. The CVSA Ski trip is scheduled for December 18<sup>th</sup> at Eldora Mountain Resort. Cost has gone up significantly to \$46 for lift ticket, rental and lesson. Students may purchase what they need. The fall dance was held on October 2<sup>nd</sup> and went well with over 50 students attending.
- c) Preschool – Jodi Jansen
  - a. Staffing/Program Changes- Current staff is the strongest teaching team that the preschool has had so far. Have a unified goal to be the best preschool in our community. Each team member has selected an area to focus on that will help implement the entire preschool sequence. Mrs. Jansen has assumed the role of assessment coordinator. The Core Knowledge Preschool Sequence underwent a revision with the switch to Reading Street curriculum. The entire staff attended the Colorado Association for the Education of Young Children (CAEYC) conference this month.
  - b. Inspections- Inspection by the Fire Department yielded no violations. Inspection by Colorado Department of Human Services yielded a few corrections with employee records. Inspection by the Health Department yielded a correction with the temperature of the water. All necessary corrections were made.
- d) Executive Director – Tony Carey
  - a. Mid-year evaluations are going on now. Next evaluations will be in April.
  - b. Wine tasting held for CVA raised \$1600. A silent auction is being planned for February.
  - c. S. Davis came in for staff training in emergency preparedness. A table top exercise is planned for the next professional development day.
  - d. T. Carey met with United Power reps to discuss power usage at CVA. We will be taking bids for a new HVAC control system to decrease future bills.
  - e. Bylaw revision will be reviewed at the retreat.



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**Discussion Agenda**

- a) Nominating and Board member Election procedure  
Discussed adding J. Davis for Chair.
- b) Preschool parent voting rights  
Giving rights would give recognition as part of CVA community.
- c) Director terms  
T. Carey to speak to B. Bethke about terms. Board would be able to talk more about it at the next retreat.
- d) Director residency rules  
Discussed pros & cons.
- e) Board meeting days for 2010  
Starting in January meeting date will change to 3<sup>rd</sup> Thursday of each month and will stay at the same time.

**Board Member and Committee Reports**

- a) Finance Committee- Looking for a new member and currently going over resumes.
  - a. Recommendation is for D. Jansen.

**Executive Session – None**

**Action Agenda**

- a) Finance Committee member appointment  
A motion to approve was made by J. Davis. Second by J. Felix. Approved by unanimous consent.
- b) Nominating Committee Charge Statement  
A motion to approve was made by J. Davis. Second by M. Ingino. Approved by unanimous consent.
- c) Finance Committee Charge Statement  
A motion to approve was made by J. Davis. Second by M. Ingino. Approved by unanimous consent.

**Adjourn**

A motion to adjourn was made by M. Ingino. Second by J. Felix. Approved by unanimous consent.  
The meeting adjourned at 8:50 P.M.